

## **St Davids Peninsula CLT Board Meeting 28/9/17 St Davids Rugby Club**

**Present:** Mark Carter (MC), Len Cotton(LC), Emma Evans(EE), Tracey Lindsey(TL), Andy Middleton(AM), Graham Perkins(GP), Bill Preece(WP), John Price(JP)Ifor Thomas(IT), Sian Williams(SW)

**1 Apologies:** David Lloyd, Andy Dixon, Anne Dixon, Rhodri Lewis, Roger Williams

**2 AGM Minutes:** Minutes of the AGM held on Wednesday 6<sup>th</sup> September were circulated for approval after which they can be placed on the website.

**Action All please confirm approval or comment to WP by the next meeting**

**3. Election of Chair, deputy Chair and Company Secretary:**

WP was elected Chair, LC Deputy Chair. GP said he would consider the position of Company Secretary after further discussion with WP. **Action WP to arrange meeting with GP**

**4 To note the role and purpose of the CLT:** As set out in the Agenda from the CLT's rules these were noted. In addition to the housing need the CLT hopes to assist with the provision of workspace. LC asked WP to describe how St Davids Assemblies Ltd had sponsored a pilot scheme which has successfully accommodated four local start-ups, showing there is demand.

**5. Code of Conduct for Board Members and Register of Members Interests:**

Circulated, and agreed by all and signed by those present

**6. Confidentiality:** Noted that the default position is that Board Meetings are public unless formally agreed otherwise by the Board for a specific item or the whole meeting.

The Agendas will be published at least 7 days in advance on the Website and notice boards and will make clear the public position and the circumstances where discussion may be confidential

**7. CLT Code of Good Practice:** Noted and agreed.

**8. Update on Current plans and planning applications:** There was no specific information available regarding planning applications although it was understood that there may be application submitted by Pembrokeshire Housing Association and Swangate, (the hotel developer in the near future.

It was agreed that there should be a meeting organised with PHA, The National Park and Natural Resources Wales AM, GP, LC and WP would represent the Board. **Action WP**

WP reported that he had spoken with Beti Wyn Holmes one of the Landowners about renewing the land purchase option. Mrs Holmes had indicated that owing to difficulties related the grant of probate following the death of her father but she had invited WP to contact her again in 4 weeks. **Action WP**

GP reported that any development may be affected by problems relating to Sewage capacity. There was no specific information available yet.

There was some discussion about the possibility of building affordable houses on other sites around the Peninsula, Council representatives were asked to consider what land might be available in their areas and report back next meeting. **Action MC/IT/JP/EE/SW**

**9. To review means of improving communication with members and the general public:**

The CLT has about 300 members of whom some do not have e mail or social media access.

Various suggestions came forward including:

Developing a buddy system to get information to members who do not have email. **Action WP/AD**

Council representatives to post notices (calling notices, agendas etc) on local notice boards.

It was noted that we still do not have representatives from Llanrhian or Mathry. LC thought he could help to find some members to help. **Action LC**

**Action WP/ council representatives**

Placing the same information on the Website **Action WP/TL**

Setting up a Face book page **Action TL**

**10. Developing a better website:**

TL agreed that she would speak to Pete Roberts and get appropriate changes put into effect including a review of branding. **Action TL/LC**

AM offered to ask Luke Rowlands about optimising the website. **Action AM**

**11 Funding CLT Operational Costs.** The CLT needs about £1000 per year to cover general running costs. It was agreed that the City Council and the Community Councils should be approached for support. **Action WP to write to the councils requesting contributions**

**12 Dates of Future meetings:** The proposed dates circulated were agreed:

19<sup>th</sup> October – Discussion on Vision

Other possible sites

23<sup>rd</sup> November

24<sup>th</sup> January

21<sup>st</sup> February

22<sup>nd</sup> March

**Any Other Business:** There was a suggestion that it would be good to arrange a meeting of all members in a less formal situation to discuss ideas for the future. A possible way of doing this was to arrange a Christmas get together to be discussed next meeting.